



**Pacific Shores Region 12  
Sweet Adelines International  
Regional Virtual Competition**

**Competition Coordinator's Competitor's Final Memo**

**April 24, 2022**

**To: 2022 Region 12 Competing Choruses and Quartets**

**From: Donna Prochazka, 2022 Region 12 Competition Coordinator**

Please take the time to read this memo and use the links included to make sure that you know about all modifications and changes in your venue. It is important for you to know changes that may affect your chorus or quartet. The links in this memo will connect you with the current Traffic Patterns and diagrams of the venues.

A virtual contest is different than an "in person" contest, and the Regional Management Team and our contest team have made every effort to give everyone the opportunity to perform on an equal basis and keep our members as safe as possible from the Covid 19 virus. We are pleased that so many of you have decided to join us.

Please make sure you have submitted all the required documents to Joanna Davis by the due date. If you have questions or concerns, please contact Joanna directly via email at: [1983mjdavis@gmail.com](mailto:1983mjdavis@gmail.com)

I have been blessed by the best team ever this year. Each member has been essential in the process of developing a Regional virtual contest. I've named us the Four Musicateers.

\***Joanna** Davis has been my assistant since I became the Competition Coordinator. She is our "techie", does all the technical things we have to address, and helps with anything else we ask of her. She's a gem!

\* **Randy** Sahae has been the Region 12 Competition webcast guru. This year she is our videographer guru too. We are blessed by someone as competent as Randy.

\***Mary** Mamer is the RMT Event Coordinator. She has been our leader and kept us working together to create this year's virtual contest.

We are all looking forward to seeing you and hearing your voices in song.

*Donna Prochazka*

**We welcome** all of you to come early and support the quartet and chorus contests. When you arrive you will go through the Covid Check-in and get a hand- stamp (washable ink) that will

allow you to come and go quickly. You can leave the facility and pass quickly through the performers check-in when it's time for you to perform.

### **A Change!!**

**The Team agreed to offer an option for every chorus. They can follow the Traffic Pattern schedule and return to the Ready Room after "Stage Time" or remain on the stage after "Stage Time" and, when the videographer is ready, perform their contest songs. Please notify Joanna if you choose to stay on the risers.**

**This modification will not change the time schedule in the current Traffic Pattern. The Traffic Pattern has set times that take into consideration the amount of outside light that could affect the videography.**

### **New Information!**

- Food is NOT allowed in any of the facilities. Beverages must be in contained/closed holders (not in cups).
- The Traffic Patterns have changed. Make sure to look at yours. Any question or questions contact me at [donnal.garyl@gmail.com](mailto:donnal.garyl@gmail.com)
- Directors: Nod to the camera/videographer when you are ready for the camera to start.
- You will have an escort through the Traffic Pattern
- Leave personal items in the bag(s) provided in the warm-up room. There will be an attendant. Please pick your things up as quickly as possible after your performance

### **Chorus and Quartet Briefing**

Since we will not all be together this year, I will do a short briefing with each competitor at the beginning of their warm-up.

Choruses should also bring with them, the List of Competing Members that was submitted to Joanna Davis. Any member who is on the list that will not be performing, should be struck through and any member who was not on the list that now will be performing should be added to the bottom of the list. Also make sure that the number of competitors on the top of members on the top of the form matches the number of members who are actually on stage.

### **Risers**

We had concerns from several chorus directors that it would not be fair for chorus competitors to use risers that were used regularly by another competing chorus, so we have provided every chorus competitor time on the risers before they perform. You will return to the Ready Room to make final adjustments to hair, makeup, costume, etc. before you take the stage for your performance.

### **Contestant Forms/Information**

**Return all forms except the Covid Compliance Spreadsheet to:  
Joanna Davis – [1983mjdavis@gmail.com](mailto:1983mjdavis@gmail.com)**

**Send Covid Compliance Sheet to:  
Margy Kiser – [margy3805@gmail.com](mailto:margy3805@gmail.com)**

- [List of Competing Members Form](#) (Choruses only)
- **The list of Competing Members form requires every performer's signature!!**  
Submitting this list by the deadline assures that the Chair of the Regional Convention and the Convention Financial Coordinator have the necessary time to verify that the member is in good standing.

**REMEMBER to bring the list of Competing members to the contest.**

Please review the rules of the [Competition Eligibility](#) as found in the Competition Handbook published by Sweet Adelines International.

Here are the links to the Cue Sheet for Chorus and Quartet contests. This form is only required for competitors competing in the OPEN Division. The form can be found on the Regional Website:

[Chorus Cue Sheet](#)  
[Quartet Cue Sheet](#)

### **Song Information Sheet**

The Song Information Sheet is a new requirement this year. All competitors MUST fill it out and submit the form to Joanna.

[Song Information Sheet](#)

### **Using Parody**

If you are going to sing a parody, send the lyrics to Joanna, [1983mjdavis@gmail.com](mailto:1983mjdavis@gmail.com). She will give them to the Panel Secretary.

Using parody has been challenging this year, and International has sent these instructions for anyone who is using parody this year.

To alleviate any confusion at your upcoming regional competition, please review the below instructions if you are performing parody lyrics:

- Remember, the original non-parody arrangement must be listed as admissible in the Song Evaluation database, linked

here: [https://docs.google.com/spreadsheets/d/1Mxlld5fw2SdQPXFh4AkY\\_257wTYEmi5hy4NEK2RnAvU/edit#gid=0](https://docs.google.com/spreadsheets/d/1Mxlld5fw2SdQPXFh4AkY_257wTYEmi5hy4NEK2RnAvU/edit#gid=0)

- You must also have an admissible rating assessment by the Song Assessment Committee for your parody lyrics.
  - IMPORTANT – Take a copy of the email you received from the Song Assessment Committee, showing the admissible rating of your parody lyrics, and include it **with the song list you turn into the panel chair at your regional competition.**
- \*\*\*\*Send lyrics to Joanna, [1983mjdavis@gmail.com](mailto:1983mjdavis@gmail.com) and she will give them to the Panel Secretary.**

### **Covid Compliance Form**

The Covid Compliance Form is also new this year. Instructions on how to fill out this form are located in the spreadsheet. Please fill out the form and email it to Margy Kiser at [Margy3805@gmail.com](mailto:Margy3805@gmail.com)

[Chorus Covid Compliance Form](#)  
[Quartet Covid Compliance Form](#)

### **Venue Diagrams**

Here are links to the diagrams of the venues.

[Milpitas Venue Diagram](#)  
[Eugene Venue Diagram](#)  
[Sacramento Venue Diagram](#)

### **Traffic Patterns**

Here are links to the Traffic Patterns of the venues.

[Milpitas Traffic Pattern](#)  
[Eugene Traffic Pattern](#)  
[Honolulu Traffic Pattern](#)  
[Sacramento Traffic Pattern](#)

### **Competitor Video and Photos Information**

After the virtual performance at the Region 12 Convention on May 28<sup>th</sup>, Randy will send the performance videos to the competitors. International will send the scores and comments to the competitors after the Panel Chair announces the winning competitor at our Convention on May 28<sup>th</sup>. Photos will be taken at the end of your performance. They will be sent to the chorus or quartet contact person.

### **Withdrawals**

Should you find it necessary to withdraw from the competition, a written withdrawal notice (email is okay) must be sent to International Headquarters ([competition@sweetadelines.com](mailto:competition@sweetadelines.com)).

## **Announcement**

Once the competitor has had their 15 minutes of stage time, they can either move to the Ready Room for last minute preparations or remain on the risers to perform their contest songs for videotaping. For competitors who choose to go the Ready Room, just before the competitor is escorted to the stage, an announcement will be made to any audience members that photography or video recording is not allowed and cell phones and electronic devices should be silenced. For choruses who opt to stay on the stage this announcement will be made while they are on the stage.

From the Ready Room, the competitor will be escorted to the stage. Quartets will be held to the side, while choruses will take the risers. The competitor may take a pitch at this time.

Once the competitor is ready, they will signal toward the video camera that they are ready.

The Quartet announcement will likely be:

**We are now recording – Silence Please!**

**WE ARE READY FOR CONTESTANT #  
FROM Chorus name(s)  
Quartet Name!**

Quartets should start walking to center stage when the names of the chapters are announced.

The Chorus Announcement will likely be:

**We are now recording – Silence Please**

**WE ARE READY FOR CONTESTANT #  
FROM location  
UNDER THE DIRECTION OF Director's Name!  
Chorus Name!**

It is up to the director to know when to move out.

When the videotaping ends, Joanna (standing beside the videographer), will lift her hand and count down with each finger, i.e., 5, 4, 3, 2, 1, and then the chorus can take their photo pose.

## **Covid Requirements for Audience**

- Masks are required for everyone in the Audience
- Must be a member of Sweet Adelines
- Must be vaccinated or have Exemption document