



Bulletin #2

Message from

Karen Fish
Chair of the Regional Convention

Mary Dean Heil
Region 12 Events Coordinator

Can you believe that in 3 short months we will be at the Nugget in Sparks, Nevada at our 2025 Regional Convention! This is the 2nd of 3 bulletins that is jam packed with information to help make your chorus or quartet convention fun and successful.

PLEASE READ through ALL the bulletin as there is a lot of information to help with your planning. Registration is up and going! Housing is open, along with meal planning, boutique fun, our fabulous after contest hoedown and so much more!

This year ALL EVENTS BADGES will be picked up at the REGISTRATION DESK at CONTEST. Each member will sign for and pick up their own badge.

No badges will be delivered or mailed to choruses and one person will not pick up badges for their chorus.

It should be an easy transition since we already do this at
AIM and INTERNATIONAL

Lookin' forward to a rootin, tootin Harmony Roundup Y'all

Message from Joanna Davis, Competition Coordinator

Registration is OPEN!!! It was a little bit of a rocky start with IHQ having some difficulties, but they are fixed now! So don't wait – go register!!

Below is some information you might find helpful, including instructions on how to register online for both Quartets and Choruses.

As always, if you have any questions about this year's competition, please feel free to send me an email at 1983mjdavis@gmail.com!

Can't wait to see you all in May!

COME ONE, COME ALL
Friday, May 2nd, 2025
8:45 am
Nugget Grand Ballroom

Assist the Judging Panel set the lights and sound by being part of the Sound Check chorus. Chorus warm-up will start at 8:45 am. Caitlin Castellino will direct regional songs such as How We Sang Today and The Winners Song. These will be sung for the judges, who will work with the A/V team to adjust the sound and lighting for the contest. Sound check is normally completed by 10:00 am.

Competition Registration is OPEN!!

A Quartet or Chorus can now register to compete in the 2025 Region 12 contest! Only a quartet's prime contact or the Chorus Director or Team Coordinator/President can register the group to compete.

Below are the links to the physical registration forms. They should be filled out and mailed to Sweet Adelines International (IHQ) prior to the entry deadline.

- [Physical Quartet Registration Form \(PDF\)](#)
- [Physical Chorus Registration Form \(PDF\)](#)

The registration can be done online as well. To access the online registration, the quartet prime contact or Chorus Director/Team Coordinator/President must be logged

into the [Sweet Adeline International](#) website as a member. Follow the directions found in the appropriate document listed below:

- [How to Register your Quartet for Regional Competition](#)
- [How to Register your Chorus for Regional Competition](#)

Here are links to other information that might be helpful in your contest journey:

- [Competitor Information for Region Chorus Contest](#)
- [Competitor Information for Region Quartet Contest](#)
- [Competition Handbook \(Rev. 2/18/2025\)](#)

**Deadline for registering is 3/3/25 for quartets and 3/4/25 for choruses
Late Entry Deadlines are 3/18/25 for quartets and 3/19/25 for choruses**

**NO ENTRIES WILL BE ACCEPTED AFTER THE LATE ENTRY
DEADLINE!!**

3-year Competition Requirement (Choruses Only)

Per IHQ's policy, "... a chapter must have competed for scoring or evaluation in a Regional or International Competition at least once in the preceding three (3) years in order to renew chapter membership".

If it is believed that this experience would be detrimental to a chorus, then the regional Education Coordinator (Alison Miller, email: education.coord@sairregion12.org) can request a presidential waiver on behalf of a chorus. For questions about this process, please email: competition@sweetadelines.com.

Confirming Competitor Registration

IHQ sends weekly reports to the Regional leaders showing who is registered for contest. It is the Competition Coordinator's responsibility to verify that competitors are registered in the division in which they intended to register. Additionally, we take this opportunity to create the program entry for the competitor, checking that all information is correct (i.e.; the spelling of names, quartet chapter affiliations, chorus cities, etc.).

My assistant, Kim Machek (kmachek1@gmail.com), will be communicating with you via email to verify all this information. Your swift reply to her would be appreciated.

Competitor Forms and other Information

The competitor packets, that were referenced above, will provide a list of several forms that will need to be returned to me or my team. Once the Initial Draw for Order of Appearance is done, I will send out a memo that will specifically requests these forms

and ask for some other information as well. This information is to be turned in 30 days prior to contest.

Once again Kim will oversee the collection of these forms.

Briefing

The Combined Briefing will be held on Thursday, May 1st at 6:00pm in the Nugget Grand Ballroom. Doors will open at 5:30pm for check-in and meet-n-greet time.

If you are planning to compete, choruses should plan to have their Director and Team Coordinator/President present at the briefing. Competing quartets should have at least one representative present at the briefing.

Traffic Patterns

We will be using the same traffic patterns as we did last year. For your reference, here are the diagrams:

- [Traffic Pattern Diagram – Chorus](#)
- [Traffic Pattern Diagram – Quartet](#)

ALL COMPETITORS WILL ACCESS THE STAGE FROM STAGE LEFT

Withdrawing from Competition

After completing the registration process, if a chorus or quartet needs to withdraw from competition for any reason, a written withdrawal notice must be received by IHQ. Send an email to the Competition Department at: competition@sweetadelines.com.

Changing Divisions

Competitors may not change from Open Division to either International Division or Evaluation Only/Evaluation: Internationally Bound after the Final Order of Appearance draw has occurred.

Use of Mobility Devices

If you plan to use a scooter or wheelchair in the pattern, you must provide your own device. Devices may be rented from the hotel. Contact Suzanne Olsen at: solsen@sbcglobal.net to request one of these.

At a later date, we'll ask for more detail about people who will need to use mobility devices in the Traffic Pattern.

Preliminary Schedule for the Weekend

This schedule has not changed from the schedule posted in [Bulletin #1](#), but could change after the Registration Deadlines have passed. Make sure to review Bulletin #3, which will be published late March/early April.

Thursday, May 1

- Quartet & Chorus Check-in/Meet & Greet - 5:30 pm – 6:00 pm
- Quartet & Chorus Combined Briefing - 6:00 pm – 7:00 pm
- Quartet & Chorus Traffic Pattern Walk-Thru - 7:00 pm – 7:30 pm

Friday, May 2

- Sound Check Chorus Warm-up - 8:45 am – 9:00 am
- Official Inspection/Chorus Sound Check - 9:00 am
- Official Inspection/Quartet Sound Check - Immediately following Chorus Sound Check
- Quartet Walk-Ons - 11:30 am
- Quartet Competition - 2:00 pm

Saturday, May 3

- Chorus Competition - 1:00 pm

Important Dates and Deadlines

01/17/2025	Competition Packets are available
03/03/2025	Quartet Entry Deadline (\$125 fee)
03/18/2025	Quartet Late Entry Deadline (\$100 additional fee = \$225 total fee)
03/04/2025	Chorus Entry Deadline (\$200 fee)
03/19/2025	Chorus Late Entry Deadline (\$100 additional fee = \$300 total fee)
03/10/2025	Drawing for Order of Appearance
05/02/2025	Quartet Contest
05/03/2025	Chorus Contest

Audience Choice Award

Once again, the audience will get to vote for their favorite Open Division performer. So, prepare those performance packages and tell your story! You might be the audience favorite!

If you are planning on competing in Open Division, make sure that you check the appropriate box on the registration form!!

Photography

News!! Jon Read will be back again as our photographer!! Quartets will have their photos taken prior to going on stage and choruses will have their photos taken on stage after they have performed. More information on photographs to come.

The form to order photos is not yet available 😞 Look to my Competitor Memos or Bulletin #3 for that link.

As a courtesy to Jon Read, the forms and checks, if not paying by credit card, will be collected during the briefing.

Video Sales

The video of a competitor's performance will once again be delivered by flash drive and the competitor may make copies of that video file for personal use by members of the group (quartet or chorus).

For choruses, the flash drive this year will contain 2 files. One that has a mixture of close-up and wide-shots and another that contains the wide-shots only. The wide-shot only file allows you to see all that wonderful choreography that we all work so hard to get perfect!!

There will be no after-contest sales of the video.

The cost of the flash drive will be \$25. The memo that I send out after the Draw for Order of Appearance will have details on ordering the flash drive.

Permission to Post Video Recording

Any quartet or chorus member may post the video of their performance to Social Media.

IHQ states:

By being a competitor in any 2025 Regional Competition, you have been granted permission to post the Sweet Adelines International video recording of your performance, only after your performance has been adjudicated. It is understood that you have obtained all applicable licenses and/or permissions from ASCAP, BMI, and SESAC for your chorus or quartet. Sweet Adelines International reserves the right to revoke this permission for any reason. For specifics regarding social media copyright/licensing rules and regulations, please consult these entities. We appreciate your conscientiousness regarding copyright matters.

Elevator Privileges for users of Mobility Devices

The Nugget Resort and Casino has agreed to allow persons using a scooter, wheelchair or walker to use the hotel service elevator after the Quartet and/or Chorus contest session.

Rules:

- A **single** assistant may accompany the person using the mobility device
- Anyone using the service elevator **MUST** be accompanied by a hotel security guard

- This privilege is only available after the end of the Quartet or Chorus contest sessions
- The person using the mobility device must use the public elevator at all other times during the convention weekend

There will be someone present this year to help enforce the rules stated above.

Useful Links

- [How to Register Your Quartet for Competition Online](#)
- [Physical Quartet Registration Form \(PDF\)](#)
- [How to Register Your Chorus for Competition Online](#)
- [Physical Chorus Registration Form \(PDF\)](#)
- [Competitor Information for Region Quartet Contest](#)
- [Competitor Information for Region Chorus Contest](#)
- [Quartet Competition Eligibility Requirements](#)
- [Chorus Competition Eligibility Requirements](#)
- [Quartet Open Division Cue Sheet](#)
- [Chorus Open Division Cue Sheet](#)
- [List of Competing Members Form](#)
- [Song Information Sheet](#)
- [Song Assessment Tool FAQ](#)
- [Song Assessment Tool](#)
- [Song Evaluation Database](#) (password: \$ing2023)
- [Regional Quartet Portal](#)
- [Regional Chorus Portal](#)
- [Stage Diagram](#)
- [Traffic Pattern Diagram – Quartet](#)
- [Traffic Pattern Diagram – Chorus](#)
- [Competition Handbook](#) (Rev. 2/18/2025)
- [Bulletin #1](#)
- [Copyright Matters](#)
- [Copyright and Licensing](#)

Message from Suzanne Olsen, Housing Coordinator

RENO HOUSING

Please register for housing at the Nugget Resort BEFORE MARCH 29th!! You can book online at:

<https://nuggetcasinoresort.book.pegasus.com/promo?propertyCode=NCR&offerCode=GSADI25>

Or by calling 833-577-4426. If you call, be sure to tell them you are with Sweet Adelines. Booking code is GSADI25.

Room rates Sun-Thurs are \$89. Fri-Sat for \$164 for a standard single or two queen bed room. Taxes are currently 13.5%. There is a \$2.00 tourism surcharge and a daily resort fee of \$10.00 per night.

Additional persons will be charged at a rate of \$10.00 per person, per night with a maximum of 4 persons per guest room. The fees include:

- Daily complimentary wireless internet in guest rooms
- Complimentary local phone calls
- Daily complimentary bottled water, 2 bottles a day
- Keurig coffee maker
- In-room safe
- Round trip shuttle service to the Reno-Tahoe International Airport
- Unlimited use of the year-round Atrium Pool
- Unlimited use of the Fitness Center
- Self-Parking in the secured, covered parking structure

The hotel accepts Visa, Mastercard, American Express, Discover or Diners Club. There is a \$4.95 merchant fee, per room, per stay for credit card payments.

If you need to book connecting rooms, you can book 2 rooms, then call to arrange them "connecting". There will be a \$20.00/room, one-time charge, so an extra \$40 for two connecting rooms. If you have any special requests it is better to call.

There are 8 scooters available from the hotel. If you NEED to have one, contact me directly and I will let the hotel know. After the 8 are gone the hotel will contract with "Scooter Girl" to get one. BOTH options are \$50 a day.

Suzanne Olsen
R12 Housing Coordinator
solsen@sbcglobal.net
925-212-9840

Message from Nancy Blom, Convention Finance Coordinator

2025 Convention All Events Badge (AEB) Information

Updated Feb 12, 2025

SAI Region 12 Chorus / CAL Members:

All attending members of a chorus will purchase their AEB from their primary chorus (even if they are not performing).

One AEB excel spreadsheet will be turned in (with one payment) from each chorus. This payment will include GUESTS (at a new LOWER AEB cost!!). Please note who the Guest is with in the far left column.

Please note all full names (check spelling) so that we can have their badge prepared for each person. Hint: for chorus members, please use the Region 12 excel chorus list and cut/paste. To avoid typos please do not type in each chorus members name – also no nicknames...the names listed need to match the SAI name. Please send one (1) check from the chorus for the total on the sheet.

All Quartet members will purchase their AEB from their primary chorus

All CAL members will purchase their AEB individually (use CAL AEB excel spreadsheet). Please note on the form if the CAL member is performing (with a chorus or a quartet). Please email Nancy to request this form. (nancy.blom@gmail.com)

All Dual chorus members should be listed on the excel AEB spreadsheet for each chorus they will perform with BUT should purchase their AEB via their primary chorus and just note DUAL on their secondary chorus. (enter '0' in the AEB column)

Contact info and questions:

-Please reach out to Nancy Blom (nancy.blom@gmail.com) for any questions. Please send checks to:

Region 12 Convention

c/o Nancy Blom

12252 Toluca Dr

San Ramon, CA 94583

-Return the AEB excel spreadsheet via EMAIL only (in excel format – no .pdf, etc.) to Nancy Blom by April 1st, noting the amount of the check and when it was mailed. Any AEB purchases after that date will need a \$5/each late fee.

CAL members:

Payment options: Check, Zelle (no fee) or PayPal (3% fee). Instructions provided as needed.

All BADGES will be available for pickup at the Registration Table beginning in the afternoon on Thursday May 1st. Each member will need to sign for their badge.

Pricing:

SAI Members AEB = \$125

Youth SAI Members AEB = \$60 (6-25)

Guests:

Adult Guest 2 day AEB = \$60
Youth Guest 2day AEB = \$30
Child Guest 2day AEB = \$25 (under 6)
Adult Guest Single Day = \$30
Youth Guest Single Day = \$25
Child Guest Single Day = \$15

**All Nevada residents (w/proof) = \$10 for single day
Does not apply to SAI members.

MESSAGE FROM JUDI NAILL – SITE COORDINATOR

Thinking of rooms to rehearse, rooms for Breakfast or Dinner, and rooms for checking make-up?

Meal Chairs/Team Leaders/Presidents: Thinking of having a chorus meal? Breakfast and Dinner order forms will be sent soon.

Attention Meal Chair: Due February 28th: Intention to have a chorus breakfast. Notify Judi Naill (j.spike6700@sbcglobal.net) The orders and payment will be due later.

Attention Make-up Chair: Due February 28th: Need a Make-Up Check Room? Notify Judi Naill (j.spike6700@sbcglobal.net) Please let me know approximately how many ladies are in your chorus. Make-up check rooms are set up with tables, chairs and water service. Choruses provide their own mirrors and lamps if desired. Times for the Make-up check rooms are usually an hour or an hour and a half. The time will coordinate with Order of Appearance.

Food for thought:

- ✓ Dash or Dine Bar's will be easy to locate near the Boutique and Region 12 Registration.
- ✓ Dining area provided, enjoy your meal, sit with friends, watch the webcast and shop at the Boutique. It's all in one convenient location!
- ✓ Grab your food and Dash away or Dine in!
- ✓ Dash or Dine - times and menu in Bulletin #3

Message from Dana Gervais, OPL

Some very exciting news! Along with our already fabulous panel, we will be welcoming a trial judge this year. Beth Kimlick comes from Vienna Falls Chorus in Region 14. She is the Visual Coordinator, an assistant director and baritone section leader. She just celebrated 25 years with her quartet Sound Advice, and she competes with Unmuted quartet. She is very excited to be in Region 12!

Message from Debi Gordon – Website Liaison

All convention forms can be found on the R12 website [www,sairegion12.org](http://www.sairegion12.org)

Under “Convention 2025”. Forms will be added/updated as they become available.

Contact dgordon904@gmail.com with any questions

Message from Randy Sahae, Webcast Liaison

WATCH IT LIVE then WATCH IT AGAIN!!

PAUSE, REWIND and ENJOY for three weeks!!

The Region 12 Webcast returns with **NO PRICE INCREASE**. Beginning March 1st, 2025 you will be able to purchase the webcast using the link on the home page of www.sairegion12.org

If you purchased at the Winter Song Fest you will receive your voucher the 1st week of April.

Shout outs can also be purchased through the Region 12 website (performers LOVE hearing from the viewers at home)!! Thank you for supporting Region12.

Message from Leah Brooks, Jumbotron Coordinator

Pacific Shores Region 12 Sweet Adelines Regional Convention 2025

PROGRAM AD & JUMBOTRON ORDER FORM

Deadline: APRIL 4, 2025

Region 12 offers our members the chance to purchase billboard ads on the Jumbotron screens in the ballroom during Competition. We also offer print ads in our Convention Program. These ads are a friendly way to: **CONGRATULATE** participating choruses and quartets, **WELCOME** new members, **THANK** special people in your chorus, **RECOGNIZE** your director or coaches, and **BUILD YOUR BUSINESS** by advertising your products or services.

JUMBOTRON SLIDES — THE PRICE HAS NOT CHANGED – STILL ONLY \$20 per slide!

PowerPoint Slides – Wide screen Format:

- Office 2016: Click on Design Tab> Slide Size> Select Widescreen (16:9).
- Office 2010: Click on Design Tab> Page Setup> Slides sized for: On-screen show (16:9).
- Use standard TrueType fonts only, such as Arial or Times New Roman – 32 points or higher. State the name of the font on your order or email to ensure accuracy.
- Animation is acceptable and charged as one slide as long as the animation is contained on one slide. Animation that flips to subsequent slides is charged per slide.
- No sound available.
- Slides will be displayed for approximately 30 seconds depending upon level of animation.

JPEG:

- Sized horizontally at 4000 pixels x 2250 pixels **or** 13.333 in x 7.5 in at 300dpi.
- You can use any font with a jpg.
- No animation available.
- Please state what color you want on the background or a complementary color will be used.

Submitted file names should include chorus initials, quartet name, or business name: SAI-Director.ppt or 4SingersCongrats.jpg . Electronic files are preferred. Camera-ready artwork should be printed in high quality dpi resolution (600 minimum) and the copy should be mailed, along with the order form and payment. **In Memoriam** slides must follow the same as above and are **free of charge** to honor our sisters-in-song.

PROGRAM ADS (Program is digital only this year) Program ads should be:

- JPEG or Adobe Acrobat (PDF), 600 dpi resolution. Microsoft WORD files are not recommended, please save-as pdf.
- Camera-ready artwork can be submitted, although electronic files are preferred. Artwork should be printed in high quality dpi resolution (600 minimum) and the copy can be mailed, with no folds, along with the order form and payment.

WAYS TO RESERVE YOUR AD OR SLIDE

1. **ONLINE:** <https://form.jotform.com/242888528059169> - Fill out and submit the form, then email the artwork and make a payment.
2. **SCAN:** Print the last page of this document, fill it out manually, and send a photo via email and make a payment..
3. **SNAIL MAIL:** Print the last page of this document, fill it out manually, and send via post with artwork and make a payment..

WAYS TO PAY FOR YOUR AD OR SLIDE

1. Send a check, made out to REGION 12 CONVENTION) to: Leah Brooks, 11 Mabry Way, San Rafael, CA 94903
2. Pay via ZELLE to **510-610-6126**. Forward your receipt to brooksleahbrooks@gmail.com

Final ad placement will be completed only after receipt of payment. Order early! Ad space is sold on a first-come, first-served basis.

**Pacific Shores Region 12 Sweet Adelines
Regional Convention 2025**

Order early! Ad space is sold on a first-come, first-served basis.

Final ad placement will occur only after receipt of payment.

Ad reservation and payment deadline: **APRIL 4, 2025**

Contact Name _____
 Email _____ Phone (____) _____
 Chorus/Business Affiliation (if applicable) _____

Please make checks payable to **Region 12 Convention**

- Email electronic files to Leah Brooks brooksleahbrooks@gmail.com, with your name, phone number, and amount that you expect to pay.
- Mail a print out of your slide or ad, this order form, and a check made out to REGION 12 Convention to:

Leah Brooks
11 Mabry Way
San Rafael, CA 94903
text 415-246-6667

Size	# of ads	price	subtotals
Jumbotron slides	x	\$20	\$
Jumbotron 'In Memoriam' slides	x	\$0	\$0
PROGRAM ADS:			
Business card ad - H 3.5"w x 2"h	x	\$40	\$
Business card ad - V 2"w x 3.5"h	x	\$40	\$
1/4 page ad - H 4.5"w x 1.5"h	x	\$50	\$
1/2 page ad - H 4.5"w x 3.25"h	x	\$60	\$
1/2 page ad - V 2"w x 7.5"h	x	\$60	\$
full page ad interior	x	\$100	\$
full page ad Good placement	x	\$200	\$
full page ad Best placement	x	\$300	\$
Total Order:			\$

Send your support to your chorus quartets! Wish all the competitors well.
 Affordable advertising for your business. Slides only \$20 each and shown several
 times during the course of the contest

Message from Connie Ludwig, Boutique Coordinator

The boutique is up and going!

The list of vendors is set for now. The deadline is March 1, so we may have one or two more.

We have 16 vendors in 15 booths. We have 8 returning vendors from last year, a corporate sponsor (Renewal by Anderson) and a Reno non-profit we are sponsoring (Music with Confidence). Plus, we have 5 brand new vendors.

Eric Richardson of Eric's Edible Landscape, Reno

Patricia Watkins, of Walkins Art, Reno, a jeweler

Mary Beth King of Sagebrush Sewing Studio, Reno,

Kathy Sheppard of Quilled Paper Treasures, El Cerrito, CA.

Julie Baldwin of Woodsong Herbs and Teas, Sparks, NV.

Finally, our winning chorus booth is Diablo Vista Chorus of Walnut Creek, CA.

Message from Harriett Feltman, Quartet Stroll

Hi to all quartet singers,

Here we are in February and planning for this year's big event are in full swing. These plans include those for the "quartet stroll".

All quartets performing on the contest stage are invited to take part in the "quartet stroll". For those who may be new to the competition stage, the "Stroll" provides an opportunity for you to sing to your biggest fans, the regional members, in a relaxed venue as they finish their post contest chorus dinners. If this year's events hold true to form, quartets will have about an hour to stroll to several dining rooms and sing one or two songs.

Once chorus dinner plans are finalized and I know which quartets are competing, I'll send information about where choruses will be dining and will send you a map to help you find their dining rooms. We will have posters at the beginning of each hallway of dining rooms with the name of the choruses and dining room number/name so you'll have clearer information. Each room will have a sign designating the chorus having dining there. We'll also post this information on the bulletin board near the registration table in the area of the Harmony Bazaar.

More specific information will be forthcoming as we move toward the end of April. Hope you all have a great time in the coming weeks as you prepare for your performance. No matter the outcome, everyone who walks across that stage is privileged to live that amazing experience, and I look forward to sharing it with you all. In Harmony, Harriett

Message from Lulu Johnson, Host Chorus

Message from Louise (LuLu) Johnson
Host Chorus Coordinator

DIABLO VISTA CHORUS is looking forward to serving you at the 2025 Regional Convention!!

Jumbotron Ads!!

Have you had a fabulous coach, director, a special member who deserves praise, or a remembrance of those who have passed away. A quartet, or chorus you want to advertise for. Your business. We would love to display your ad on our Jumbotron.

Send all ads for Jumbotron to Leah Brooks.

Charms are a fun way to have a keepsake from regional contest. Talk to your chorus Charm Chair about ordering one!

If you have any questions, comments or I have left anything out, please contact me.
I will answer all questions as soon as possible

LuLu Johnson
Host Chorus Coordinator
Diablo Vista Chorus



It's a Harmony Hoedown!!



Hey y'all, be sure to join us Saturday at 9:00 pm to celebrate with all your regional friends. Shine your boots, pack your hats and your fanciest western wear for lots of photo fun! We'll have several bars to wet your whistle. And dancin' with our DJ who will spin a little country and a little Rock n Roll until midnight. See y'all there!